

## **Supplemental Instruction (SI) Leaders**

**Job Description:** Supplemental Instruction Leaders are employed by the Academic Success Center to work with small to large groups of students on a drop in basis. Students must have successfully completed the course. The SI Leader meets regularly with the course instructor, attends current classes, as needed, and holds instruction sessions in a supportive capacity at least once a week. The SI Leader's primary role is to foster and support student learning.

SI Leaders have a special ability to lead a group of 5 to 50 students. They're expected to engage students and help them learn how study and understand the information needed to do well. They are not professors or teachers. They're peers who have already completed the class. We look for Supplemental Instruction leaders based their interpersonal communication skills and leadership qualities, as well as recommendations from professors.

## **Peer Tutors**

**Job Description:** Peer Tutors are responsible for individual to small group (3-5 students) tutoring sessions in the courses they are hired for. Peer tutors provide leadership in tutoring sessions to promote student success. Tutors plan and prepare for tutoring sessions weekly to assist peers with study skills and review course content. Tutors are required to attend trainings on tutoring technique, leadership and communication skills, and personal growth. Taking attendance at sessions and completing notes after tutoring sessions is also required. Peers will work with the Professionals in the Academic Success Center and communicate with Faculty, as needed, to ensure integrity of tutoring sessions.

## **Writing Center Coaches**

**Job Description:** Writing Center Coaches are students who work 1 on 1 with their peers on a walk-in basis. Writing Coaches work with students to help them develop writing skills and become independent writers. Our Writing Center employs peer tutors who have demonstrated strength in writing and excellent interpersonal skills. Our Writing Coaches do not just critique writing, they teach our students how to better understand the writing process and ultimately become better writers.

## **Study Group Leaders**

**Job description:** Study Group Leaders are hired when there is a need for targeted academic support in a specific course for which we do not already have an established tutor or during a time frame that takes place outside of the traditional fall and spring semesters. Study Group Leaders are high achieving students who are currently doing well in the course for which support has been requested. They are required to have at least a 3.0 cumulative GPA and have received recommendations from the course instructor. The Study Group Leader typically facilitates course review sessions with groups of 3 to 12 students in a collaborative format to keep everyone on task. They are expected to communicate regularly with the course instructor to ensure the material being reviewed is accurate.