**Resolution Policy for Disagreement about an Approved Accommodation**

Contact the Center for Accommodative Services (CAS) immediately. Accommodations are designed to level the playing field for students with disabilities to receive equal access to educational experiences. The intent is not to compromise the essential components of a class.

If an academic accommodation has been determined to be appropriate by CAS but is challenged or questioned by a faculty or staff member(s), the College will follow a review process set forth by this policy. **Note that the accommodation must be provided by the instructor until or unless it is either set aside or modified by the Director of the CAS, or the Affirmative Action** **Officer, or the Provost**.

* The faculty member will present to the CAS Director reasons why the requested accommodation compromises the essential requirements of a course or program.
* The CAS Director will attempt to resolve the issue.
* If the instructor disagrees with the resolution proposed by the CAS Director, relevant information will be presented to the Affirmative Action Officer.
* The Affirmative Action Officer will attempt to resolve the issue.
* If the instructor disagrees with the proposed resolution of the Affirmative Action Officer, relevant information will be presented to the Provost.
* The Provost or designee will review the facts of the situation, review how the *Resolution Policy of Disagreement about an Approved Accommodation* was conducted and then render a decision.
* The Provost will render a decision and respond in writing.
* The decision of the Provost is final.

Every effort should be made to resolve the disagreement as expeditiously as possible. Each phase of the process must be completed within ten working days.