

**PAUL SMITH'S COLLEGE  
CAPSTONE PROJECT**

**Mentor/Student Separation Form**

If a student decides to change his/her Capstone Project, it may be necessary to identify a new mentor more appropriate for the new Project. Under other circumstances, the student and mentor may need to address concerns related to their work together on the Project. If the mentor or the student believes it is unreasonable or unproductive to continue the association, either participant may initiate the process to dissociate.

The individual requesting the separation must complete this form, providing the justification for the request. The other person involved must also sign the completed form. The Capstone Coordinator, in consultation with the student's Dean, will make a decision regarding the request. As necessary, the student will then select a new mentor.

\_\_\_\_\_  
Name of person requesting separation

\_\_\_\_\_  
Date

\_\_\_\_\_  
mentor or student?

\_\_\_\_\_  
Academic Program

Reason for request for mentor/student separation:

\_\_\_\_\_  
Signature of person requesting separation

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of other participant(s)

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Comments:

\_\_\_\_\_  
Capstone Coordinator signature

\_\_\_\_\_  
Date