

**Paul Smith's College Workstudy Time Sheet**

**Department #:** \_\_\_\_\_

**Department Name:** \_\_\_\_\_

Print Student Name: \_\_\_\_\_

Start Pay Period: \_\_\_\_\_

End Pay Period: \_\_\_\_\_

Pay Date: \_\_\_\_\_

<u>Week 1</u>	<u>Date</u>	<u>Hours</u>
Saturday		
Sunday		
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
<b>Weekly Total</b>		

<u>Week 2</u>	<u>Date</u>	<u>Hours</u>
Saturday		
Sunday		
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
<b>Weekly Total</b>		

<u>Week 3</u>	<u>Date</u>	<u>Hours</u>
Saturday		
Sunday		
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
<b>Weekly Total</b>		

<b>Total Hours for the Pay Period:</b>	
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*I certify that this record is accurate and accounts for my time during the indicated period.*

Student Signature: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_