**Campus Sustainability Office & Sodexo**

**Farm to Table Assistant**

**Spring 2015**

**Work-study Position: 10 hours a week (5 w/ CSO & 5 w/ Sodexo)**

**Essential Tasks:**

1. Identify new avenues for serving and distributing local and regional food items on campus.
2. Develop and implement campus wide farm to table programming.
3. Chair the Farm to Table Committee.
4. Partner with St. Regis to help them connect with local farmers, promote their farm to table mission, and assist them with the Culinary Market Plot.
5. Update annual regional food purchase inventory for Sodexo.
6. Act as liaison between the Campus Sustainability Office and the Adirondack Farm-to-School Program.
7. Serve as Spring Gould’s Garden assistant (purchase and start seeds, enroll community gardeners, coordinate compost and mulch delivery).
8. All other duties as assigned.

Requirements:

1. PSC student in good academic standing
2. Must qualify for work-study funds
3. Strong organizational and time management skills
4. Ability for effective communication and coordination with students, faculty, and staff
5. Occasional night and weekend work is required
6. Ability to work independently
7. Ability to work at least 10 hours per week

To apply:

Electronically submit a letter of intent and resume to campussustainability@paulsmiths.edu. Review of applications to begin immediately and will continue until the position is filled.