The new Settings app is Windows 10's version of the Control Panel, using large tiles instead of a list, for ease of use on touch devices.

To find Settings, go to the Start menu and click Settings.
For display, power, storage, and app settings, click on System.
Click on Notifications & actions from the left-hand menu to turn notifications On/Off, and configure how notifications are displayed.
Click on Apps & features from the left-hand menu to see a list of apps and programs installed on your computer.

1. To uninstall an app, click on the app and select Uninstall.
2. The blue bars located under each app will show how much space is taken up by that particular app.
Click on Tablet mode from the left-hand menu to configure how Windows is displayed when using a tablet.

![Settings Menu]

- **Tablet mode**
  - Make Windows more touch-friendly when using your device as a tablet
  - Options: Off
  - When I sign in
    - Remember what I used last
  - When this device automatically switches tablet mode on or off
    - Always ask me before switching
  - Hide app icons on the taskbar in tablet mode
    - On
Click on Storage from the left-hand menu to see how much space is being used on your drives. To view how much space is being taken up by individual features/programs, click on the drive you wish to view.

**Storage**

Choose a drive to see what's taking up space.

- **This PC (C):**
  - 91.9 GB used out of 119 GB

- **Local Disk (D):**
  - 193 MB used out of 465 GB

**Save locations**

Change where your apps, documents, music, pictures and videos are saved by default.

- **New apps will save to:**
  - This PC (C)

- **New documents will save to:**
  - This PC (C)

- **New music will save to:**
To manage your printers and other devices, click on Devices from the main Settings screen.
Click on Printers & scanners from the left-hand menu to view your printers.

1. To add a new printer, click Add a printer or scanner.
2. Turn On "Let Windows manage my default printer" to have Windows automatically select your default printer to the last one used.
To manage your Wi-Fi or wired internet access, click on Network & Internet from the main Settings screen.
Click on Data usage from the left-hand menu, and Usage details, to view how much individual apps are using up your data.

<table>
<thead>
<tr>
<th>NETWORK &amp; INTERNET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Data usage</td>
</tr>
</tbody>
</table>

**Overview**

Data usage from last 30 days

- Ethernet: 0 MB
- Ethernet: 2.66 GB

**Usage details**

**Related settings**

Storage settings
To configure wireless or wired network settings in Control Panel, click on any of the blue links under Related settings.

<table>
<thead>
<tr>
<th>NETWORK &amp; INTERNET</th>
<th>Ethernet</th>
</tr>
</thead>
<tbody>
<tr>
<td>Data usage</td>
<td></td>
</tr>
<tr>
<td>VPN</td>
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<tr>
<td>Dial-up</td>
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<tr>
<td><strong>Ethernet</strong></td>
<td><img src="Connected" alt="Local Area Connection 2" /></td>
</tr>
<tr>
<td>Proxy</td>
<td></td>
</tr>
</tbody>
</table>

**Related settings**

- Change adapter options
- Change advanced sharing options
- Network and Sharing Center
- HomeGroup
- Windows Firewall
To manage your email accounts, click on Accounts from the main Settings screen.

- **Network & Internet**
  - Wi-Fi, airplane mode, VPN

- **Personalization**
  - Background, lock screen, colors

- **Privacy**
  - Location, camera

- **Update & Security**
  - Windows Update, recovery, backup

- **Accounts**
  - Your accounts, email, sync, work, other users
Click on Your email and accounts from the left-hand menu to view your accounts.

1. Click on an account and select Manage to change the settings for the account.
2. Click Add an account or Add a Microsoft account to add a new account.
To manage your location settings, click on Privacy from the main Settings screen.
Click on Location from the left-hand menu and turn Location On/Off for all apps and services, or just for individual apps.

**Location**

If this setting is on, each person who signs in to this device can change their own location settings. If it’s off, location is off for everyone who signs in.

Location for this device is on

When location services for this account are on, apps and services you allow can request location and location history.

Location

On

If an app is using your location, you’ll see this icon 📍

Location history

When location is on, the locations obtained to meet the needs of your apps and services will be stored for a limited time on the device. Apps that have access to these stored locations will appear below.

Clear history on this device

Learn more about location settings

Privacy Statement

Choose apps that can use your location

App connector

Off

Camera

Off
To manage Windows Update, Windows Defender, backup or recovery, click on Update & security from the main Settings screen.
Click on Windows Update from the left-hand menu to view if your device is up to date.

1. Select Check for updates to view any updates that are waiting to be installed.
2. Click Advanced options to configure how and when updates are installed.