

Center for Accommodative Services

Faculty Notification/Access Plan for Academic Adjustments

*This is an EXAMPLE only. Actual adjustments vary by individual needs.*

Student ID: **012345**

Student: **Forest Fisher** Degree: **FORT**

Advisor: **T. Climber** D.O.E.: **Fall 2020**

Minor:

*The following academic adjustments have been approved for the above student in accordance with Section 504 of the Rehabilitation Act of 1973 & the Americans with Disabilities Act****.*** *Please remember, this information is PRIVILEGED and CONFIDENTIAL. Use it for educational purposes only.*

* 1.5x extension on tests
* Separate testing location
* Digital Note Taking Software
* Speech-to-Text software recommended

It is ***the student’s* responsibility** to provide **48 hours notice** before accessing testing adjustments in the Accommodative Services Office

Faculty are responsible to assure that accommodations are being met. Faculty are entitled to reasonable notice of any requested academic adjustments. We encourage the student and faculty to meet and discuss the particulars of any request.  Faculty who are unable or unsure how to provide such adjustments on their own may request assistance from the Center for Accommodative Services (x6415).

**Vanessa Case**

Coordinator for Accommodative Services

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