

Alumni Association Board of Director's Meeting
Sunday January 9, 2022
Virtual Zoom Meeting
9:00 AM

Board Members

Darrell Austen (DA) – P	Karen Klimbach-Frank (KF) – P	Don Jones (DJ) - P
Michael Heller (MH) – P	Maureen Morgan (MM) – P	Matthew Purcell (MP) - P
Daniel Richards (DR) – P	Patricia Pastella (PP) – P	Russell Wagner (RW) - P
Scott VanLaer (SVL) – P	Andrea Urmston (AU) – P	Tara Butcher (TB) - P
Andrew Quinn (AQ) – P	Joseph McCranels '54 (JM) – P	Joseph D'Urso (JDU) - A
Peter Frank (PF) – P	Tim Julio McLaughlin (TJM) – P	Bill Farnham (BF) - P
Patrick Mercurio (PM) – P	Pam Nobles (PN) - P	Emily Segada (ES) - P
Chris Reuther (CR) – P		

P= Present, A=Not Present, All via remote access

Guests

Steve Frederick (SF), Vice President for College Advancement, Paul Smith's College
Heather Tuttle (HT), Alumni Relations Manager, Paul Smith's College
Alumni - Jim Vorhees, Karen Regan Baum.

Welcome

9:00 AM Call to Order

General Business and Agenda Overview by MP

Meeting moved to remote from a in-person meeting scheduled in Albany due to COVID.

Pledge of Allegiance

Pledge of Allegiance led by Matt Purcell

Roll Call - Quorum

In accordance with Paul Smith's College Alumni Association (Association) Corporate Bylaws approve by the Association membership July 27, 2019:

Section 10. Quorum. A quorum shall be required for the legal and proper conduct of the business of the Board of Directors. A majority of the Entire Board shall constitute a quorum for the transaction of any business. When a quorum is once present to organize a meeting, it is not broken by the subsequent withdrawal of any Directors.

Total Current Board Members: 22

Board Members Present: 21

Ex-Officio Members Present: 0

Director's Exempt: 0

A quorum of Alumni Association Board Directors (Board) members is present to conduct business.

Approval of Minutes Board of Directors Meeting: Alumni Association Board Meeting Minutes:

Motion: To accept minutes for October 2021, Alumni Association Board of Directors Meeting Minutes. Motion made by RW. Motion seconded by AU.

Secretary's Report

Correspondence Received: None

Treasurers Report (Maureen Morgan) – attached

Discussion: Need to set scholarships at next meeting.

Motion: To accept Treasure's report, Motion made by KF. Motion seconded by DJ.

College Report – Steve Fredricks

President D had sad news his father recently passed away and can't attend today's meeting

COVID is very high in the Adirondacks. College implementing Policy to ready for a safe return of students.

Campus Gala being planned Thursday August 11th, moving forward cautiously due to COVID

Sequel delayed due to personnel changes, new designer working on it. Hitting the mail within two weeks. Should arrive by end of month. Cost \$25K per issue, offsetting cost with advertisements. Maybe will help fund a second issue.

Giving Tuesday goal upwards of \$110K, from over 300 alumni. Well above the \$75K target. Thank you!

President D has been working with FedCap on transition. Steve and President D are excited about the opportunities that present themselves for PSC to grow and thrive.

President D will do Smitty Story hour April 7th. Encourage all to attend.

Board members interested in visiting the FedCap facility in NYC contact Steve.

Hearing of Alumni

Welcome Jim Voorhees and Karen Regan Baum

Chapter Updates

PSC Student Veterans group on way back from National Meeting in Orlando.

Greek Chapter – No report. Matt will reach out.

Old Business

Review of Board Action Items:

Need Conflict of Interest and Code of Conduct Forms

Standing Committee Reports:

Audit Committee:

PP discussed Conflict of Interest and Code of Conduct will be set up as digital forms for filing, making it easier to track.

Would like to have more detail for Audit Committee to back up the Treasurers report. MH will develop a list of accounts that the Committee feels are pertinent. For example, accounting of the Silent Auction donation and revenue.

Motion to accept Audit Committee report MH Second KF.

Discussion: None. Oral vote was unanimous.

Executive Committee:

Reviewed some of the campground committee proposals. Revised agenda and need for Executive Session today.

Nominating Committee

List of Terms expiring in July 2022. Darrel Austen, Tara Butcher, Joseph D'Urso, Michael Heller, Daniel Richards, Scott VanLaer.

Nominating Committee contacted members to see if they plan on running again for the BOD. Still need to reach some members.

Anyone running for the Board needs to get a 150-word bio to Heather by March 1, 2022.

A call from independent nomination will go out. If you know anyone who wants to run for office, they should get information in.

Motion to accept the Nominating Committee report – BF, Second MH.

Discussion: TB is not running again, JD is not running, MH is running, DR is running, DA has not decided, SV has not decided.

Oral vote was unanimous. Motion carries.

Ad Hoc Committee Reports

Communication Committee:

AU letters going out to December graduates, congratulating, and welcoming to the Alumni Association.

Working with Andrea Wilcox - Developing Articles for the newsletter. Focus on Alumni businesses. Call for awards going.

Suggestion to recognize Alumni that donate 5 years in a row with a sticker.

Need to work on getting Alumni email addresses, we are only at 60%.

Motion to accept the report of the Communication Committee DJ, second PN.

Discussion: None. Oral vote was unanimous.

Events Committee

TB reviewed the Events Committee procedure. Redline version document reviewed.

TB stepping down in July. PN expressed some interest.

Will submit final version as a motion at the April Board meeting.

Motion to accept the report of the Events Committee made by AU, second RW.

Discussion: None. Oral vote was unanimous.

Fund Raising

Discussed the challenges of fundraising during COVID.

Proposed a Mega Raffle limited to 100 tickets, at \$100 each. Draw four winners, one each of \$2,500, \$1250, \$750, \$500. Try to get in place for Winter Carnival with drawing at Sugarbush weekend. Each Board member is asked to sell or purchase 4 tickets. Net income for Alumni Scholarship Fund is \$5K. Winter Carnival a good opportunity to sell tickets

Discussion on the ability to use Venmo and Credit Cards. CC are not an option; Board members can use Venmo.

Paul Smith's College Boosters having Chocolate Festival February 5th, first Saturday of Winter Carnival. They are requesting help; they are also offering to help with selling the Tickets. This is a great opportunity to coordinate between the organizations.

Motion to accept the report of the Fund-Raising Committee made by PP, second RW

Discussion: None. Oral vote was unanimous.

10:45 BREAK - Motion to take a short break MH, second BF. All in Favor.

10:54 RETURN - Motion to return to session MH, second KF. All in Favor.

Campground Committee

Marketing subcommittee. Developing stickers for 2022. Renewing the photo contest for 2022. 2021 Winning Photo will go out. Announcement of the Mallie Service Award. Restart the campsite spotlights online.

John Mallie Service Award invitation for nomination will be emailed out, winner will be chosen at April Meeting. Nominations will close April 15th. Developing a perpetual plaque with winners' names added annual.

John Mallie Memorial – Mallie Way preferred option. Sign and post will be placed, planning a ceremony to honor John and his family at spring work weekend. Request for donation to help fund the memorial sent to Heather with a note what it is for.

Alumni Campground Alumni Stewardship program. Received an OK from the College to proceed with the program. College is revising the volunteer Policy. Review of the Stewardship Program proposal (attached).

Discussion: SV Question of the 100-foot rule for setback, should change to 150 feet, more of a BMP than a state regulation. SV a Steward might be an overreaction to the few comments received from campers. It will be a lot of work for campground committee to manage and supervise. AQ we are trying to proactive instead of reactive, in anticipation of increased use over next 3 years. KF question about liability. MH, make sure that the volunteers are covered under College's workers comp. MH did we look at other program, RW much of the policy is based on NPS volunteer program.

Motion to accept the report of the Campground Committee report made by MM, second KF.

Discussion: None. Oral vote was unanimous.

New Business

Motion to accept the proposal to adopt an annual Mega Raffle to drawn at the 2022 Sugar Bush Pancake Breakfast proposal made by DR, second DJ.

Discussion: None. Oral vote was unanimous.

Motion to name the tent site loop road "Maille Way" for a period of 10 years at the cost of \$300.00. A road sign will be placed during the campground's spring 2022 work weekend. for Mallie Way made by RW, second MH.

Discussion: None. Oral vote was unanimous.

Motion to accept proposed changes to Campground Committee Policy and Procedures as follows made by RW, second AQ.

CAMPGROUND FIREWOOD

At each work weekend, hardworking volunteers cut, split and stack firewood that comes from downed and removed hazardous trees inside the campground. The firewood that is created during those weekends is available to all campers at the campground, BUT ONCE IT IS GONE, IT'S GONE. The committee asks that everyone remembers this and consumes the firewood with your fellow and future campers in mind. Please burn responsibly!!!! You are welcome to bring your own firewood in accordance with ~~NYSDEC~~ current firewood regulations.

~~Handicap~~ Accessible Sites In 2021 the Campground Committee reworked tent site #6 to make it wheelchair friendly. Anyone may reserve tent site #6, but if you are not in need of such facilities, we ask that you do not reserve this site. The site also features a handicap accessible privy. All privies are for any campers use in the campground. That said, with this privy being in such close proximity to the tent area of the site, if tent site #6 is occupied, please use another privy. As always, talk with your fellow campers, and if the person staying on the site doesn't mind others using it, please be respectful in doing so.

Miscellaneous - Responsible consumption of alcohol is permitted at the campground. The campground committee strongly encourages campers to bring their alcohol in aluminum cans only.

Discussion: Change wording to accessible and wheelchair accessible. Firewood section reference to current regulations. Changes noted above.

Oral vote 20-1 in favor. Motion carries.

Motion to accept proposal for Stewardship Program (attached) made by RW, second TB.

Discussion: PP is this set up to allow for review after first year? Yes, will be reviewed and changes presented to board.

DJ how does a steward position fit in with primitive camping? AU Primitive refers to the facilities provided.

PP does the document detail how the person is selected. Yes.

Roll Call Vote 16 for, 3 against, 1 abstain. Motion carries.

Motion The Alumni Campground Committee would like to make a motion to implement the Volunteer Stewardship program immediately after receiving 100% approval from PSC Human Resources Department. Motion made by RW, second TB.

Motion made to table by MH, second by DJ.

Discussion: DJ and MH - Should we wait for college to complete the Volunteer Policy to make sure it fits. PP The College has a policy we should operate under that until replaced. The College gave a thumbs up to proceeding. TB we need an action to send it to the College.

Vote on Tabling the motion: 11 for, 3 against, 5 abstain. Motion does not carry.

Motion to amend the Motion: to remove the reference to pending approval Motion made by MH, second by TB.

New motion reads as follows: The Alumni Campground Committee would like to make a motion to implement the Volunteer Stewardship program.

Vote on the Amended Motion, 15 for, 3 against, 2 abstain, Motion carries

Item: Meeting updates – Heather Tuttle related that the College BOT are meeting April 22 and 23rd. They asked we move our meeting to line up with theirs to allow for a joint session.

Motion to accept the change MH, second DJ.

Discussion: None. Oral vote was unanimous.

Item: Dan Richards recap raffle and working with encouraging working with Boosters.

Motion to enter Executive Session MH, second DJ.

Discussion: None. Oral vote was unanimous.

Meeting entered Executive Session

Motion to end Executive Session. Motion AQ, second RW

Discussion: None. Oral vote was unanimous.

Return to General Session

Motion to adjourn the meeting made by MH, second MM.

Discussion: None. Oral vote was unanimous.

Meeting Adjourned 12:25 PM

