



Position Description

Type: Groundskeeper

Location: Facilities Office

Contact: Steve Carrick - Facilities Operations Manager

Hours Per Week: 5-10

Positions Available: 10

JOB DESCRIPTION:

- Assist the facilities staff with year-round campus grounds maintenance
- Fall months will include raking, pre-winter clean-up, painting and other various tasks
- Winter months will involve snow removal for all campus entranceways and walkways
- Spring months will involve winter clean-up, raking and other various tasks

QUALIFICATIONS

- A clean driver's license and PSC approved drivers desired but not required
- Must be personable
- Self-motivated and ability to work independently
- Willingness to learn new skills and assist in projects
- Work well in a team setting

INTERVIEWS: Availability must coincide with office needs. Only selected candidates will be contacted for interviews. Must be in good academic standing.

Applicants must email a resume to Steve Carrick @ scarrick@paulsmiths.edu

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