



THE ANNUAL FUND
Employee Annual Gift Program

The majority of our students receive some form of financial assistance, and most wouldn't be here without it. Employee giving makes a powerful statement. When employees unite in giving, we show the outside world how much we care about Paul Smith's College. Every gift matters – no matter how big or small. An easy way to give is through our automatic payroll deduction. With a gift of just \$1 per pay period, you can help the college tremendously. **Here are some sample recurring automatic payroll deduction gifts (semi-monthly):**

\$1 = \$24/year	\$4 = \$96/year	\$8 = \$192/year	\$20 = \$480/year	\$35 = \$840/year
\$2 = \$48/year	\$5 = \$120/year	\$10 = \$240/year	\$21 = \$504/year	\$42 = \$1,008/year
\$3 = \$72/year	\$6 = \$144/year	\$15 = \$360/year	\$25 = \$600/year	\$50 = \$1,200/year

Name: _____ (as you would like it to appear in the Giving Report)

Payment Options:

1. Automatic Payroll Deduction:

☐ Deduct \$ _____ each pay period until further notice, beginning _____.
(date)

☐ Deduct \$ _____ as a one-time gift from the pay period ending _____.

(date)

2. Check:

a. ☐ Check (I have attached check # _____ for \$_____).

3. Credit Card:

☐ Visa ☐ MasterCard ☐ Discover ☐ American Express

Card Number: _____ Exp: _____ VCode: _____
(last 3 digits on back)

☐ Please charge my credit card for a one-time gift of \$ _____.

☐ Please charge my credit card for a recurring monthly gift of \$_____.
(I understand that this will be charged on or around the 16th of each month.)

Your gift will support the greatest needs of the college when you choose “Unrestricted” below. If you would like to support a specific area of the college, please check “Other” and write in your choice below.

I would like my gift to support:

☐ Unrestricted ☐ Other _____

Signature: _____ **Date:** _____

Please return completed form to:

Andrea Wilcox, Annual Giving and Stewardship Manager
College Advancement, Phelps Administration Building, room 215

For questions, please contact Andrea Wilcox at awilcox@paulsmiths.edu or (518) 327-6079.

THANK YOU!