

## Service Desk Report

#### **Summary:**

Number of tickets opened:	36
Number of tickets closed:	49
Number of tickets carried over from previous week:	7

#### **Tickets by Service Category:**

Category	Opened SRs	Closed SRs	Total (Opened - Closed)
Hardware	7	11	-4
Internet Access	3	4	-1
Other	5	7	-2
Software	8	12	-4
Super-Secret Tickets	3	0	3
User Accounts	8	10	-2
Voice	2	5	-3
Total	36	49	-13

Total 36 49 -13

#### Time of Service by Category:

Category	SR Count	Time to Repair (Operating hours)
Hardware	8	4.8
Internet Access	4	18.6
Other	9	2.5
Software	8	16.0
Super-Secret Tickets	4	38.3
User Accounts	10	4.1
Voice	2	3.1

### Tickets open more than 24 hours: Closed Records

Submit Date	Close Date	Status	#	Title
01/04/2017	03/28/2017	Closed	735	Marty's Phone
02/01/2017	03/29/2017	Closed	994	PSI Network Scan Report
02/24/2017	03/29/2017	Closed	1205	PSC-Tekpanel-01
02/24/2017	03/29/2017	Closed	1207	LMS 113
02/28/2017	03/29/2017	Closed	1218	Printer Setup
03/09/2017	03/27/2017	Closed	1283	KYOCERA Ecosys M3540idn
03/13/2017	03/27/2017	Closed	1318	self service issue
03/20/2017	03/28/2017	Closed	1338	Department Lines
03/20/2017	03/27/2017	Closed	1340	Security Question Access
03/22/2017	03/27/2017	Closed	1359	Self Service Issues - Cannot Log
				On
03/23/2017	03/29/2017	Closed	1363	Outlook Won't Open
03/23/2017	03/28/2017	Closed	1375	Sysaid
03/23/2017	03/29/2017	Closed	1376	RE: Craig Donovan's pop-in
03/24/2017	03/30/2017	Closed	1386	viewing historic scanned
				transcripts in PowerCampus

# Service Desk Report

03/26/2017 -04/01/2017

Submit Date		Status	#	Title	
03/27/2017		New	1402	Port Numbers (Software/DB)	
03/28/2017		New	1408	backups with SQL oddities	
03/28/2017		User	1410	NAT type	
		Responded			
03/29/2017		New	1418	Sysaid not authenticating	
03/30/2017		New	1431	NED-3	
03/31/2017		Pending	1432	Overlook 202	
03/31/2017		Pending	1437	Frozen Excel	
Reclamatio	n Tickets: Clo	sed Records			
Submit Date	Close Date	Status	#	Title	
02/28/2017	03/29/2017	Closed	1218	Printer Setup	
03/23/2017	03/29/2017	Closed	1363	Outlook Won't Open	
03/24/2017	03/29/2017	Closed	1387	Rikelmy Williams-Security	
				Access Form	
03/29/2017	03/31/2017	Closed	1412	Need reliable, fast internet	
				service in Athlete's Lounge	
03/29/2017	03/31/2017	Closed	1416	Outlook not opening	
Reclamatio	n Tickets: Pe	nding Records			
Submit Date		Status	#	Title	
Jubiliit Date		Status	#	Title	
03/28/2017		User Responded	1410	NAT type	