



Alumni Board of Directors Expectations

Membership on the Alumni Board of Directors is both an honor and a responsibility: Board members serve as ambassadors for Paul Smith's College, strengthening connections among alumni, students, and the College community while advancing the College's mission.

Core Responsibilities

1. **Fiduciary Duties:** Abide by all duties of board membership as defined by non-profit law.
2. **Financial Support:** Contribute annually to Paul Smith's College at a personally meaningful level, with 100% participation expected from all Board members.
3. **Attendance:** Attend a minimum of three (3) Alumni Board meetings each year in person and/or virtual. (*July-Reunion, October-Trustees, January-off Campus, April-Sugarbush, June-Campground Clean-up*).
4. **Committee Service & Participation:** Serve as a respectful and productive contributor in at least two (2) Alumni Association committees.
5. **Alumni Community Building:** Volunteer at alumni events on campus and in regional locations e.g. Reunion, Sugarbush, regional gatherings...
6. **Student Recruitment:** Assist with identifying, encouraging, and recruiting prospective students to Paul Smith's College.
7. **Fundraising:** Promote and actively participate in fundraising efforts in support of Paul Smith's College.
8. **Confidentiality:** Respect the confidentiality of Board discussions, College information and sensitive alumni or student matters.

Additional Responsibilities

1. **Board Recruitment:** Help identify, recruit, and mentor future Alumni Board members.
2. **Ambassadorship:** Represent Paul Smith's College proudly in your community and professional networks by sharing College news and opportunities.
3. **Mentorship & Career Support:** Provide networking, career guidance, and mentorship to students and alumni.
4. **Strategic Engagement:** Contribute to discussions that shape the Paul Smith's College Alumni Board and College's short and long-term goals.